

ITEM	TASK	DATE	BY WHOM	CONFIRMED
ACCESS				
KEYS	COLLECT			
LOCATION	OPEN UP			
ALARM SYSTEMS	IDENTIFY/OPERATE			
CAR PARKING				
SIGNS TO	CHECK			
MARK OUT AREA	CHECK			
RAMPS/BOARDWALKS	CHECK			
SIGNS TO EVENT	CHECK			
FIRE EQUIPMENT	CHECK			
DIRECTIONAL SIGNS				
SIGNS	CHECK			
CLEAN/CORRECT	CHECK			
ELECTRICITY	SEE 6.2.2			
CALOR GAS				
SUPPLIES	CHECK			
INSTALLATION	CHECK			
SAFETY	CHECK			
WATER	SEE 6.2.2			
FIRE EQUIPMENT	SEE 6.2.2			
LIGHTING	SEE 6.2.2			
INFRASTRUCTURE	SEE 6.2.2			
SECURITY	SEE 6.2.2			
ENTRANCES/EXITS	CHECK			
FIRE EXITS	CHECK			
SECURE AREAS				
- CASH	CHECK			
- MERCHANDISING	CHECK			
- DRINKS	CHECK			
- VIPS	CHECK			
- BACK STAGE	CHECK			
- RESTRICTED	CHECK			
CASH TRANSPORTATION	SUPERVISE			